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Cabinet Member for City Services

2<sup>nd</sup> July 2018

**Name of Cabinet Member:**

Cabinet Member for City Services – Councillor J Innes

**Director Approving Submission of the report:**

Deputy Chief Executive (Place)

**Ward(s) affected:**

None

**Title:**

Outstanding Issues

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**Is this a key decision?**

No

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**Executive Summary:**

In May 2004 the City Council adopted an Outstanding Minutes System linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Elected Members. The appendix attached to the report sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for City Services, so that she is aware of them and can monitor progress.

**Recommendations:**

The Cabinet Member for City Services is requested to consider the list of outstanding issues and to ask the Member of the Strategic Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**List of Appendices included:**

Table of Outstanding Issues

**Background papers:**

None

**Other useful documents:**

None

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report author(s):**

**Name and job title:**

Liz Knight / Michelle Salmon  
Governance Services Officer

**Directorate:**

Place

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Enquiries should be directed to the above persons.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
<b>Names of approvers:</b> (Officers and Members)				

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	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>	<b>Proposed Amendment to Date for Consideration</b>	<b>Reason for Request to Delay Submission of Report</b>
1	<b>Petition – Improve the Road Markings Outside Parkhill Primary School</b> Consideration of report deferred to allow for further consultation with the School and Ward Councillors (Minute 4/18 of Cabinet Member for City Services refers – 4 <sup>th</sup> June 2018)	To be determined	Deputy Chief Executive (Place)  Caron Archer		
2	<b>Petition - Request for Parking Permits for Momus Boulevard</b> Consideration of report deferred to allow for further consultation with Councillor R Singh and local residents (Minute 6/18 of Cabinet Member for City Services refers – 4 <sup>th</sup> June 2018)	To be determined	Deputy Chief Executive (Place)  Caron Archer		

\* Identifies items where a report is on the agenda for your meeting